

**Bower Hill Elementary PTA
Regular Meeting: September 6, 2017
Meeting Minutes**



1. Call to Order	The President, Karen Lingis , called the meeting to order at 9:16 AM.
2. President's Remarks	Karen Lingis welcomed everyone and thanked them for their attendance and enthusiasm.
3. Reading and Approval of Minutes	Minutes from May 2017 and June 2017 were presented. Motion to approve minutes was made by Melissa Konggard and seconded by Kristi Piatek.
4. Treasurer's Report	<p>Treasurer, Julie Collins, presented the Treasurer's report.</p> <ul style="list-style-type: none"> ● Motion to pay bills was made by Kristi Piatek and seconded by Christine Chapas. ● Audit report: Over the summer the annual audit of BH PTA's books and records was performed. The audit was performed by several PTA members who are independent of the treasury function. The books were found to be correct with no exceptions or adjustments. A copy of the audit report is available for review after the meeting. ● A motion was made to approve the 2017 budget. ● Marlene Thomas made a motion, Courtney O'Conner seconded the motion. ● Copies of the current treasurer's report was distributed. ● Motion made by Kristi Piatek to pay the bills seconded by Marlene Thomas.
5. Teacher Remarks	<p>Mr. Killen, teacher representative presented the following:</p> <ul style="list-style-type: none"> ● Thanked the PTA for the First Day Packets that were distributed to the students. ● Thank you for the Kindergarten Welcome and talking to the parents during the first day of Orientation while the students met with their teachers. ● Mrs. Miller is looking for fidget toy donations for their classroom. ● They are going to continue the collection of pop tops/soda tabs for Ronald McDonald House, so please send them in. ● Homework Helpers will be starting this month. ● 3rd Grade is collecting money for the student Homework planners, please turn in your \$ for this. ● Thank you again to PTA for all your help for everything. ● Karen Lingis informed the parents in attendance (esp those new to BH) that Mr. Killen is the teacher representative for all grades and there at each PTA Meeting to address any teacher questions that any parent may have for any grade or in general.
6. Report of First Vice President	<p>Laura Rohrbach gave a brief report on the following committees:</p> <ul style="list-style-type: none"> ● Area Council: Area Council Meetings are held once a month. The first meeting will be Sept 21st at 9:15 AM. The District Administration will be at the first meeting. ● PTA Hospitality: We are in search of a chairperson for PTA Hospitality to set up refreshments for PTA Meetings. You will be reimbursed for all purchases. ● Homework Helpers. The chair people are Chelsea Johnston and Carrie Ace. Report given by Chelsea Johnston. Chelsea described the afterschool program which is for grades 1-3. This Fall, there will be two sessions facilitated by Mrs. Kuehn and Mrs. Bodnar (Monday session) and Mrs. Lawrence (Tuesday session). The sessions are 8-weeks long and cost \$15 per class. Mixed grades in each session.

	<ul style="list-style-type: none"> ● Open House: Angela Srsic is the chairperson. Open House is Oct 18 and 19. They are always looking for volunteers to help bake cookies for that evening. Typical donation is 3 dozen cookies; allergy free is a plus. ● Read-a-thon. Report given by Sam McVicker, the chairperson. The Read-a-thon is our annual and only fundraiser. The theme this year is “Only One You” by Linda Kranz. The program will integrate the Art Teacher and the Guidance Counselor Mr. T this year. We will have parent volunteers come in to read the book in the beginning and then for the Medal Ceremony at the end. Kindergarten through 3rd grade participate in the Read-a-thon. ● Spirit Wear: The chair people are Melissa Konggaard and Kristi Piatek. Forms are due Sept 15th. Sparkle shirts run small. Hoodies run large. Logos are interchangeable.
7. Report of Second Vice President	<p>Sam McVicker gave a report on the following committees:</p> <ul style="list-style-type: none"> ● Kindergarten Welcome: A huge thank you to the chairs Chelsea Johnston and Michelle Adamshick and their committee for delivering all of the Kindergarten Welcome mail this year. ● After school Dance: Sign up for After School Dance is Sept 18. Classes will be held on Monday nights. Children can participate in as many classes as they want. ● Library Volunteers: The sign-up link has already gone out. The Library is always in search of volunteers. ● Yearbook: Chair people are Chelsea Johnston and Christine Mullery. Flyers will go out today for purchase of Yearbooks. Starting price is \$18 through end of month. Buy early to get the discount. If you are interested in being a photographer for the Yearbook, please sign up via ViaDale link or let Sam or one of the Chairs know.
8. Report of Third Vice President	<p>Deanna Gallagher gave a report on the following committees:</p> <ul style="list-style-type: none"> ● Art Volunteers: Rhonda Becker is the chairperson. She will be calling for volunteers via a Sign-Up Genius or ViaDale Link within the next few weeks. Please look for that. ● The Book Fair: The Book Fair is Oct 16 – 20. We will also need volunteers to work the Book Fair. Volunteer blocks will be 2 – 2.5 hours. You can also come in to shop with your child. ● Box Tops/Tyson Labels: Please clip and send your box tops and your Tyson labels. Next box top drawing Sept. Please also remember to check expiration dates before you send them in. ● Character Counts: BH is hosting the next Character Counts meeting on Oct 3rd. Anyone is welcome to attend this meeting. ● Membership: Please send in your Membership. Cost is \$9. Spouse is also encouraged to send in. PTA Members will be first to get the link to volunteer for different activities/events this year. ● School Pictures: School pictures were taken last Friday, Sept 1. Thank you to the volunteers, Chelsea Johnston, Carrie Ace, Tanya Kontenoglou, and Angie Glud. Retakes will be done on Oct 19th. ● Spirit Recognition – Spirit Recognition/Red & White Day is the last Friday of the month. The next one will be Sept 29 ● Teacher Staff Appreciation – This Committee will be calling for volunteers to donate/supply/make food for both nights of Open House. ● New Family Welcome – Deanna and Lynne Willison are the chair people. There were about 20-25 families that came to the New Family Welcome.
9. Principal’s Remarks	<p>Mr. Garvey welcomed all new and returning parents and presented the following remarks:</p> <ul style="list-style-type: none"> ● Box Tops: He discussed the Box tops program and the significant revenue source it can be for the school and provided examples of things that it has provided the school (e.g. iPad cart, wrist bands for the HERO program). ● Shop-a-roo: Shop-a-roo is an app that you can download to help raise money. Some examples of things this has supported: Library bags for the kids. ● Kindergarten Acceleration test is tomorrow Sept 7th. ● Dibels assessments are currently ongoing. The support team consists of the reading support team, gifted support team and other staff. ● Attendance Policy: has changed slightly and is a state driven mandate. An absence requires a hand-written note within 3-days the missed day. ● Educational Trips: Please get the form in a timely manner.

	<ul style="list-style-type: none"> ● HERO Program: Helping Everyone Respecting Others – program at BH. One student selected each week from each classroom. Friday is the BTV recognition day, their picture is taken. There is also a give-a-way; this year, the give-a-way is wristbands (another box tops purchase!). “Work Hard, Dream Big” is the theme.
10. Old Business	<ul style="list-style-type: none"> ● None
11. New Business	<p>Lisa Briegel presented the following:</p> <ul style="list-style-type: none"> ● Crayola Recycling Program: Collection of used markers, highlighters and dry erase markers for recycling. The collection bin will be in placed in the Main Office. <ul style="list-style-type: none"> ○ Mrs. Briegel also spoke about the appreciation for parent Volunteers in the Library and how she and Mrs. Kunkel are looking forward to having parents come in to volunteer this year. ○ Clearances: Please submit clearances to Administration office. They are valid for 5 years. Clearances are required to be on file with the district for all Volunteers. ● PTA Membership. Please consider becoming a member of the PTA. The benefits of becoming a PTA Member were discussed. ● The Note to School pads: returning students received smaller notepad. If you run out, you can purchase another notepad for \$1. Just send \$1 to school in an envelope with your child. <ul style="list-style-type: none"> ○ Question was asked if they could return unused pads. Yes! Just send them in! ● Volunteer Link – please fill out your volunteer link. Most importantly for your child’s shirt size for the Buzzer gift this year. Please complete by 9/8 to be eligible for Grade Coordinator, Homeroom Mom and parties. ● Dot Day – Kindergarten is the only grade participating in Dot Day this year. Dot Day is Sept 15th. ● PTA Area Council Directory: This is the district wide Directory that comes out the first week of December. <ul style="list-style-type: none"> ○ If your child is a new Kindergartener, you completed the form. ○ If you have an address change, fill out the update form. ○ If your child advanced a grade, you do not need to complete a form. ● If you want to get involved, please VOLUNTEER!! The more that you may want to know, do, learn, ask, shadow, reach out. ● Next PTA Meeting is Oct 4th at 7pm. Shelly Belcher will attend to talk about the new High School.

Submitted by: Christine Mullery
Christine Mullery, Secretary, 2017/2018

Date approved: 10/04/2017